

MEDICAL CODING AND BILLING

DIPLOMA PROGRAM



This program prepares the student for an entry-level position as a coder or biller in a healthcare setting. The curriculum provides a basis in medical, pharmacologic, diagnostic and procedural terminology, human anatomy, pathophysiology, and disease processes, followed by the review and analysis of health records, assignment of diagnosis and procedure codes, and the reporting of data to insurance companies and the government for reimbursement. The program provides information about coding along with valuable experience using CPT/HCPCS (Current Procedural Terminology/Healthcare Common Procedure Coding System), and ICD-10-CM/PCS (International Classification of Diseases, 10th revision clinical modification/procedure coding system) coding systems are included. Medical Coding is the process of reviewing medical information documented in patient records to translate the documentation into codes that are utilized for billing, statistics, research, and many other purposes.

Program Objectives:

Upon completion of the program, the graduate will be able to:

1. Apply professionalism principles in practice as healthcare professional.
2. Assign diagnosis and procedure codes based on health record documentation.
3. Communicate appropriately within the healthcare setting.
4. Apply legal and ethical issues related to healthcare.
5. Demonstrate knowledge of medical terminology.
6. Perform medical billing skills.

Admission Requirements:

All candidates for admission must pass the College's entrance examination requirements. An Illinois State Police background check is required at the student's expense.

Graduation Requirements:

A grade of "C" or better must be achieved in all courses to be eligible to graduate.

Major:	Quarter Hours:
AH220 Medical Office Procedures IV	
-or-	4
HSM200 Billing and Reimbursement	
BIO110 Anatomy and Physiology I	4
BIO111 Anatomy and Physiology I lab	2
BIO120 Anatomy and Physiology II	4
BIO121 Anatomy and Physiology II lab	2
CIS114 Computer Usage and Software Applications	4
HI105 Medical Terminology	4
HI210 Pathopharmacology	4
HI215 Classification and Indexing Systems I	4
HI225 Healthcare Law and Ethics	4
HI235 Classification and Indexing Systems II	4
HI275 Classification and Indexing Systems III	4
HI285 Medical Coding and Billing Capstone	4
HUM110 Human Potential	4
<i>Total Hours</i>	52
Total Hours Required for Diploma	52

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Medical Coding and Billing Program Requirements:

1. Each candidate for admission is considered individually on merit and potential.
2. Medical Coding and Billing program applicants will be required to have an Illinois State Police background check at the applicant's expense, as accreditation and regulatory agencies have increasingly strict requirements at healthcare facilities. Those persons identified as having a record will need to meet with the program director prior to admission.
3. Official transcripts from any college, university, or school attended are required. Students seeking to transfer credit may need to demonstrate that they meet the competency requirements of the courses that are transferred.
4. Students re-entering the program may be required to take HI189 Medical Coding and Billing Review if it has been more than two years since completing core HI courses or if it is otherwise deemed necessary.
5. All Medical Coding and Billing diploma students may become members of the American Health Information Management Association (AHIMA). The dues can be incorporated into the student's financial aid package. Questions should be directed to the Department Director.
6. A grade of "C" or better must be achieved in all courses in order to be eligible to graduate.
7. Students and graduates of the Medical Coding and Billing diploma program are eligible to take the American Health Information Management Association (AHIMA) Certified Coding Associate (CCA) exam. Review for the exam is provided as a component of the HI285 Medical Coding and Billing Capstone. Information regarding the CCA exam may be found at <https://www.ahima.org/certification/cca.aspx> Students will be provided with an option to take the CCA exam at the end of their final quarter during HI285. Financial aid may be used to cover the cost of the examination. The exam fee is \$199 for AHIMA members and \$299 for non-members.

Gainful Employment Disclosure: Medical Coding and Billing, Diploma Program

Important information about the educational debt, earnings, and completion rates of students who attended this program:
<https://www.midstate.edu/programs/disclosures/MCB>