

**High School Graduate Scholarship**

\$1,000 for First Year of Enrollment - Midstate College invites all high school seniors and recent graduates to apply (within one year of high school graduation) for the High School Graduate Scholarship. We believe that a college education can be an essential tool in providing opportunities for people to achieve their dreams, and we are looking to reward students who share this same belief. Scholarship recipients will be selected and notified by the scholarship panel. The Scholarship to be awarded is for \$250 per quarter for a maximum of four consecutive quarters based on full-time enrollment. The scholarship will be prorated for enrollment at a less than full-time basis. The Admissions Representative will supply the prospective applicant with the application form.

**Entrance Exam Excellence Scholarship**

\$1,000 for First Year of Enrollment - In an effort to reward applicants whose entrance examination results show a Composite score of 55 or higher, Midstate College will award the Entrance Exam Excellence Scholarship. Scholarship recipients will be selected and notified by the scholarship panel. Scholarship awards are at \$250 per quarter for a maximum of four consecutive quarters based on full-time enrollment. The scholarship will be prorated for enrollment at a less than full-time basis. The admissions representative will supply the prospective applicant with the application form.

**Alumni Immediate Family Scholarship**

\$1000 for First Year of Enrollment - Midstate College has always maintained a family atmosphere for its faculty and students and would like for this to be a continued tradition. Scholarship recipients will be selected and notified by the scholarship panel. This scholarship will be awarded as \$250 per quarter for a maximum of four consecutive quarters based on full-time enrollment. The scholarship will be prorated for enrollment at a less than full-time basis. The admissions representative will supply the prospective applicant with the application form.

**Other Scholarship Opportunities**

Other financial aid is available through scholarships offered by community and civic organizations as well as private businesses and corporations. As these scholarships become available, the Financial Assistance office will make announcements regarding amounts and eligibility requirements. Students are also encouraged to investigate scholarship opportunities available in their own communities and use Internet-based scholarship searches. Midstate College also works closely with many county and state agencies that provide financial assistance to students who qualify under the guidelines of each individual agency.

**G.I. Bills of Rights**

Select degree and diploma courses are approved for training under the G.I. Bill by the State Approving Agency.

**Direct Deposit**

Students have the option to choose direct deposit for their excess funds. Direct deposit can be made to the student's checking or saving's account. Contact Student Accounts for questions regarding Direct Deposit and/or to obtain the Authorization Agreement form.

**SATISFACTORY ACADEMIC PROGRESS**

In order to remain eligible for enrollment and receipt of financial assistance at Midstate College, students are required to maintain satisfactory academic progress. Satisfactory academic progress at Midstate College is defined as maintaining a 2.0 cumulative grade point average, successfully completing 67 percent of the number of credits attempted and completing the program in no more than 150 percent of the time it would normally take to complete the program.

Midstate College has one satisfactory academic progress policy that is utilized for both academics and financial assistance. Midstate College verifies a student's enrollment and financial assistance eligibility at the end of each term. The Financial Assistance office and the Dean's office are notified by Student Records whenever a student withdraws from a course throughout the term and receive grade reports for each student each term.

**Qualitative Measure**

To remain in good standing and retain eligibility for enrollment and financial assistance, a student enrolled at Midstate College must maintain a cumulative grade point average of 2.0 or higher. For a degree greater than two academic years, a student must have a grade point average of 2.0 at the end of the second academic year.

If a student transfers credits from another institution, the grades from the transferred courses are not calculated in the grade point average. If a student repeats a course, the grade of the repeated course replaces the previous grade in the calculation of the student's grade point average (GPA). If a student withdraws from a course or courses within the specified dates, he or she will receive either a W or a WP/WF on the transcript, and there is no grade to be calculated in the grade point average. If a student has an incomplete in a course, the grade point average is calculated with zero points earned until the incomplete is replaced with a grade.

### **Pace Measure**

To remain in good standing and retain eligibility for enrollment and financial assistance, a student enrolled at Midstate College must not only maintain a cumulative GPA of 2.0 or higher, but also must complete a required number of credits each quarter as a full-time or part-time student. A student must successfully complete (pace of completion) 67 percent of the credits attempted to maintain satisfactory academic progress. Pace of completion is calculated by dividing the cumulative number of hours successfully completed by the cumulative number of hours attempted. The pace of completion applies to all courses including developmental courses.

If a student transfers credits from another institution, the transfer credits are counted toward his or her pace of completion calculation. If a student repeats a course, both attempts are considered in the pace of completion calculation. If a student withdraws from a course, the withdrawal is counted in the pace of completion calculation. If a student has an incomplete in a course, the incomplete is considered to be an unsuccessful attempt in the pace of completion calculation until the course has been successfully completed.

A student must also complete the program in no more than 150 percent of the published length of the educational program, as measured in credit hours. All periods of enrollment are counted toward the maximum timeframe regardless of the receipt of Title IV aid. If it is determined that it is not possible for a student to complete his or her program within the 150 percent timeframe, the student will be suspended from enrollment and financial assistance at the time the determination is made. A student may appeal the 150 percent maximum timeframe on a case-by-case basis. When a student transfers to another program, the calculation of the 150 percent timeframe is revised to the completion of the required courses for the new program. If a student completes a program and subsequently enrolls in a second program, the calculation of the 150 percent timeframe is revised to the completion of the required courses for the new program.

For example, the Bachelor of Business Administration program requires the completion of 186 credit hours for graduation. To remain within the required 150 percent timeframe, a student may attempt no more than 279 credit hours. An associate degree program requires the completion of 92 credit hours for graduation. To remain within the required 150 percent timeframe, a student may attempt no more than 138 credit hours.

### **Academic/Financial Aid Warning**

A student who fails to earn a cumulative 2.0 GPA or fails to successfully complete 67 percent of attempted credits in a term will be placed on Academic/Financial Aid Warning for one payment period only. No further action on the student's part is required as long as it is possible for the student to meet satisfactory academic progress by the end of the next period of enrollment. However, if it is not mathematically possible for a student to meet the 2.0 GPA and/or the 67 percent completion rate by the end of the next period of enrollment, then the student will be placed on suspension and given the option to submit an appeal to the Review Committee.

### **Suspension**

A student who is on Academic/Financial Aid Warning and fails to meet satisfactory academic progress requirements (cumulative grade point average of 2.0 or higher and 67 percent completion of attempted credits) in the following period of enrollment will be notified in writing by both the Dean of Students and the Director of Financial Assistance that he or she is no longer eligible for enrollment or receipt of financial assistance at Midstate College.

In the written notification, the student is informed of his or her right to submit an appeal to the Review Committee. A student who has been suspended is advised to meet with personnel from either the Dean's office or the Financial Assistance office to review the appeal process. The student may complete the Appeal Request form available from either office or may communicate his or her appeal in letter form. The student's appeal must be in writing and demonstrate that extenuating circumstances have existed that have adversely affected the student's ability to meet satisfactory academic progress standards and how the situation has improved and should not be a factor in future terms. The Review Committee, consisting of members of the Financial Assistance office and Academics, will review the circumstances and notify the student, in writing, of its decision of acceptance or denial. The Review Committee has the option to meet with the student to discuss the situation.

**Academic/Financial Aid Probation**

If the appeal is accepted and the student can meet satisfactory academic progress standards by the end of the enrollment period, the student is placed on Academic/Financial Aid Probation. If the student cannot meet satisfactory academic progress standards by the end of the enrollment period, an individualized academic plan will be developed by the Review Committee. The student must agree and adhere to the academic plan in order to retain eligibility for enrollment and financial assistance. The academic plan will outline the student's enrollment requirements for as many terms of enrollment as necessary to again be meeting satisfactory academic progress. The student receives a written copy of the academic plan and signs the acknowledgement form that he or she has read and understands the terms of the academic plan. Once the student has again met satisfactory academic progress standards, the student's status is returned to Active.

If the appeal is not accepted, the student is notified in writing of the decision of the Review Committee. The student is no longer eligible for enrollment at Midstate College even as a cash-pay student. Terms of non-enrollment will not re-establish eligibility for future enrollment. There is no option to appeal the decision of the Review Committee.

**PROGRAMS OFFERED****Bachelor Programs**

- ❖ Bachelor of Business Administration (General Business, Human Resource Management, Management, or Marketing)
- ❖ Bachelor of Science in Accounting
- ❖ Bachelor of Science in Computer Information Systems (Database Management, Networking/Security, or Web Development)
- ❖ Bachelor of Science in Health Services Management
- ❖ Bachelor of Arts in Law & Social Justice
- ❖ Bachelor of Science in Realtime Reporting (Broadcast Captioning, Communication Access Realtime Translation CART or Judicial Reporting,)

**Associate Degree Programs**

- ❖ AAS Administrative Professional
- ❖ AAS Business Administration
- ❖ AAS Business Computer Accounting
- ❖ AAS Computer & Information Science
- ❖ AAS Health Information Technology
- ❖ AAS Medical Assistant
- ❖ AAS Paralegal Studies

**Diploma Programs**

- ❖ Medical Coding and Billing
- ❖ Medical Office Technician
- ❖ Office Assistant
- ❖ Pharmacy Technician

Detailed information on each program including gainful employment can be located in the Midstate College catalog or website at: <http://www.midstate.edu/programs/>

No qualified person with disabilities shall (on the basis of disability) be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any college-related program or activity.

Midstate College admits students of any race, color, religion, gender, creed, age, national origin, ethnic origin, political following, marital status, disability or disabled veterans in administration of its educational policies, admission policies, scholarship and loan programs and other college-administered programs. Midstate College complies with the provisions of the Americans with Disabilities Act. This institution complies with Federal regulations concerning drug-free schools and campuses.

The College reserves the right at any time to make changes as necessary in the programs, regulations, fees, and class schedules.