



# Medical Coding Specialist

## Diploma Program

2011-2012

This program prepares the student for an entry-level position as a coder in a healthcare setting. The curriculum provides a basis in medical, pharmacologic, diagnostic and procedural terminology, human anatomy, pathophysiology, and disease processes, followed by the review and analysis of health records, assignment of diagnosis and procedure codes, and the reporting of data to insurance companies and the government for reimbursement. Information and coding experience for CPT/HCPCS (Current Procedural Terminology/Healthcare Common Procedure Coding System), ICD-9-CM (International Classification of Diseases 9th Revision Clinical Modification), and ICD-10-CM/PCS coding systems are included. Medical Coding is the process of reviewing medical information documented in patient records to translate the documentation into codes that are utilized for billing, statistics, research, and many other purposes.

### Program Objectives:

Upon completion of the program, the graduate will be able to:

1. define professionalism as applied to healthcare.
2. assign diagnosis and procedure codes based on health record documentation.
3. communicate appropriately within the healthcare setting and with external organizations.
4. apply legal and ethical issues related to healthcare.
5. demonstrate knowledge of medical terminology and diseases.
6. demonstrate correct spelling, grammar, and punctuation skills.
7. utilize medical research/resource materials.

### Admission Requirements:

All candidates for admission must have a Wonderlic score of 21 or above. Each candidate for admission is considered individually on merit and potential.

### Graduation Requirements:

A grade of "C" or better must be maintained in all coursework in order to graduate.

Major:		Quarter Hours:	
BIO	110	Anatomy and Physiology I	4
BIO	120	Anatomy and Physiology II	4
BUS	201	Professional Development	4
CIS	114	Computer Usage and Software Applications	4
ENG	116	Composition	4
HI	100	Medical Terminology for Health Information	4
HI	130	Pathophysiology	4
HI	190	Medical Coding Professional Practice Experience	4
HI	205	Pharmacology for Health Information	4
HI	215	Classification and Indexing Systems I	4
HI	220	Health Information Law and Ethics	4
HI	235	Classification and Indexing Systems II	4
HI	260	Alternate Healthcare Settings	4
HI	275	Classification and Indexing Systems III	4
HUM	110	Human Potential	4

**Total Hours Required for Diploma**

**60**



**Medical Coding Specialist, Diploma Program**

Award Year:	2009-2010
OPEID #:	004568
CIP Code:	51.0713
Credential Level:	01 Undergraduate Certificate

**Occupations Related to this program**

<b>Job Title:</b>	<b>SOC Code:</b>
<a href="#">Medical Records and Health Information Technicians</a>	<a href="#">29-2071.00</a>
<a href="#">Medical Assistants</a>	<a href="#">31-9092.00</a>

**Estimated Program Costs**

Tuition & fees:	\$21,145.00
Books & supplies:	\$1,750.00
Room & board:	not applicable
Other:	\$0.00

Percent of graduates who completed program on time\*: not reported

Job placement rate: 75%

**Median Loan Debt\***

Title IV loan debt:	not reported
Private Educational loan debt:	not reported
Institutional Financed debt:	not reported

\* Due to privacy reasons, median loan debt and on-time completion rate will not be reported for programs with fewer than 10 graduates during the award year.